

URI PART-TIME FACULTY UNITED (PTFU)

SALARY LEVEL ADVANCEMENT

Part-Time Faculty shall be paid according to their standing in a three-tiered salary structure as follows:

Required number of courses* for advancement and salary per level:

PTF I	1-14 courses	Salary \$1367 per credit
PTF II	15-21 courses	Salary \$1467 per credit
PTF III	22 courses	Salary \$1575 per credit

Procedure for Advancement

1. When applicable (# of courses taught, 3 credits each or more), PTF may submit an Advancement Application (Application for Level Advancement form is available on URI / PTFU Web Site) to the Department Chair in the semester prior to the semester in which the PTF member will achieve the required number of courses.
2. Once PTF has applied for Advancement Review, the review must take place and be completed within that semester.
3. Applications must be submitted by October 1st for a Fall semester advancement review or February 15 for a Spring semester review.
4. The Department Chair shall review PTF application and evaluation.**
5. The Department Chair shall forward his/her Level Advancement recommendation to the Dean.
6. The Dean shall make the final decision on the Level Advancement application.
7. PTF member shall receive a copy of each recommendation and the final decision.
8. Upon approved application, level advancement shall be at the beginning of the following semester.

*Total number of courses includes courses taught in Summer and J-Term sessions.

** As provided for in the Evaluation section, Article IX of the Agreement.

NOTE: This summary of the Level Advancement procedure is taken from ARTICLE XI, SALARIES, of the URI CPE /URI PTFU Agreement. (July 1, 2017)

NOTE: The Salary Advancement Application required for applying for the salary increase can be requested by contacting the PTFU office 874-4481 or by email uri.ptfu@gmail.com