

URI PART-TIME FACULTY UNITED (PTFU)

SALARY LEVEL ADVANCEMENT

Part-Time Faculty shall be paid according to their standing in a three-tiered salary structure as follows:

Required number of courses* for advancement and salary per level:

| | | |
|---------|---------------|--------------------------|
| PTF I | 1-19 courses | Salary \$1183 per credit |
| PTF II | 20-29 courses | Salary \$1235 per credit |
| PTF III | 30 courses | Salary \$1287 per credit |

Procedure for Advancement

1. When applicable (# of courses taught, 3 credits each or more), PTF may submit an Advancement Application (Application for Level Advancement form is available on URI PTFU Web Site) to the Department Chair in the semester the required number of courses is achieved.
2. Once PTF has applied for Advancement Review, the review must take place and be completed within that semester.
3. Applications must be submitted by **October 1st** for a **Fall semester** advancement review or **February 15** for a **Spring semester** review.
4. The Department Chair shall review PTF application and evaluation.**
5. The Department Chair shall forward his/her Level Advancement recommendation to the Dean.
6. The Dean shall make the final decision on the Level Advancement application.
7. PTF member shall receive a copy of each recommendation and the final decision.
8. Upon approved application, level advancement shall be at the beginning of the following semester.

*Total number of courses includes courses taught in summer session.

** As provided for in the Evaluation section, Article IX of the Agreement.

NOTE: This summary of the Level Advancement procedure is taken from ARTICLE XI, SALARIES, of the URI BOG/URI PTFU Agreement.

JULY - 2011

